

SENT VIA EMAIL (hard copy to follow via mail)

Warden, [BOP Facility Name]
[BOP Facility E-mail]
[BOP Facility Address]

Re: [Inmate Name], [Inmate Registration Number]
Request for Reduction in Sentence (Compassionate Release) &
Release to Home Confinement

Dear Warden:

In case [Inmate Name] has not already done so, I am requesting compassionate release and/or release to home confinement on [Inmate Name]'s behalf pursuant to 18 U.S.C. § 3582(c)(1)(A)(i) and Program Statement 5050.50. This request is based on the "extraordinary and compelling" circumstances presented by the COVID-19 pandemic, particularly as it relates to [Inmate Name] who is at high risk for complications if [s/he] contracts COVID-19. [S/he] meets the statutory criteria for compassionate release as well as the U.S. Sentencing Guidelines policy statement §1B1.13 definition of "extraordinary and compelling" under "serious medical conditions" and "other reasons."

I am also requesting [s/he] be transferred to home confinement, pursuant to § 12003(b)(2) of the CARES Act, and the Attorney General's April 3, 2020, Memorandum finding the COVID-19 emergency conditions are materially affecting the functioning of the Bureau of Prisons.

[Inmate Name] is particularly susceptible to contracting the novel coronavirus, which causes COVID-19, because [s/he] is housed in a prison facility with others, from whom [s/he] cannot remain a safe distance, as recommended by the CDC. Moreover, [s/he] is uniquely vulnerable to falling victim to the potentially fatal effects of COVID-19 due to [her/his] underlying health condition[s] of: [list medical conditions].

[Inmate Name]'s offenses of conviction occurred in [year of offense]. [S/he] was sentenced to a total of [sentence length] months' imprisonment. [S/he] has served over [sentence served]% of [her/his] sentence, with good time credit. Upon release, [s/he] will stay with [her/his] [relation], [reentry support person's name], at [her/his] home in [reentry home location]. [Reentry support person's name] can be reached at [reentry support person's phone number].

Thank you for your timely consideration of this request.

Very truly yours,

[ATTORNEY'S NAME]