

Fifth Circuit CJA Summit
*Presented by the Circuit Mediation and Judicial Support Office
of the Fifth Circuit and Defender Services Office, AOUSC*

September 11, 2018

Marriott Plaza San Antonio
555 So. Alamo Street
San Antonio, Texas

AGENDA

September 11, 2018 – CJA Panel Representatives and Local Panel Attorneys

- 8:30 – 9:00 a.m. Check-in and Coffee
- 9:00 – 9:30 a.m. Welcome Address
*Judge Henry Bemporad, United States Magistrate Judge,
Western District of Texas*
- 9:30 – 10:30 a.m. Strategies for Voucher Advocacy
*Facilitator: Geoff Cheshire, Attorney Advisor, Defender
Services Legal and Policy Division*
1.00 CLE credit hour in Ethics – Texas State Bar*

This interactive session will review rules and guidelines for CJA voucher submissions and techniques for requesting the resources panel attorneys need to effectively represent their CJA clients. The session will allow open discussion with opportunities for participants to share techniques and strategies for obtaining CJA resources and will include an exchange of ideas with Panel Reps for conducting local training on voucher advocacy in the district courts.

- 10:30 – 10:45 a.m. BREAK (snacks provided)
- 10:45 – 12:15 p.m. Circuit Review and Budgeting – A View from the Circuit Bench
*Judge Gregg J. Costa, Circuit Judge, United States Court
of Appeals for the Fifth Circuit*
*Margaret Alverson, Circuit CJA Case Budgeting Attorney,
Katherine Clark, Administrative Attorney, and Annette
Allard, Administrative Attorney, Circuit Mediation and
Judicial Support Office.*
- Circuit review of budgets, funding requests, and excess compensation vouchers
 - Benefits of case budgeting
 - Working with the Case Budgeting Attorney
- 12:15 – 1:30 p.m. LUNCH (on your own)

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- 1:30 – 3:00 p.m. Electronic Discovery in Criminal Cases – National IT Operations and Applications Division (NITOAD)
Brian Wiggins, NITOAD Chief, Texas Western Federal Public Defender, and Kelly Scribner, Assistant National Litigation Support Administrator
1.5 CLE credit hours – Texas State Bar*
- 3:00 – 3:15 p.m. BREAK (snacks provided)
- 3:15 – 4:45 p.m. CJA PADR Roundtable and Q & A Session with Court Staff
PADRs and panel members will have an opportunity to explore issues with court staff including:
- Panel concerns – what are CJA attorneys struggling with in using eVoucher?
 - Best practices for disseminating information to the Panel
 - Q & A from attorneys – questions about eVoucher and CJA processing
 - Attorney Training –identifying important areas, best format for attorney access (e.g., webinar, seminars, lunch hour training)
- 4:45 – 5:00 p.m. Wrap Up and Adjourn

* 2.5 credit hours including 1 ethics hour have been approved for MCLE and the State Bar College by the State Bar of Texas MCLE Committee for attorneys admitted to the Texas Bar.